



CITY OF NEWPORT BEACH Board of Library Trustees Agenda

**Newport Beach Public Library
1000 Avocado Avenue, Newport Beach
April 20, 2015 – 5:00 p.m.**

Board of Library Trustees Members:

**Robyn Grant, Chair of the Board
John Prichard, Vice-Chair of the Board
Eleanor Palk, Secretary of the Board
Jill Johnson-Tucker
Jerry King**

Staff Members:

**Tim Hetherton, Library Services Director
Dave Curtis, Library Services Manager
Elaine McMillion, Administrative Support Specialist**

1) CALL MEETING TO ORDER

2) ROLL CALL

3) PUBLIC COMMENTS

Public comments are invited on agenda items. Speakers must limit comments to five (5) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in silent mode.

4) APPROVAL OF MINUTES – Draft March 16, 2015 Minutes

5) CURRENT BUSINESS

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. The Board of Library Trustees has received detailed staff reports on each of the items. There will be no separate discussion of these items prior to the time the Board of Library Trustees votes on the motion unless members of the Board of Library Trustees, staff or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

A. CONSENT CALENDAR

1. **Customer Comments** - Monthly review of evaluations of library services through suggestions and requests received from customers.
2. **Library Activities** - Monthly update of library events, services and statistics.
3. **Expenditure Status Report** - Monthly expenditure status of the Library's operating expenses; services, salaries and benefits by department, including Friends of the Library and Foundation donations.
4. **Board of Library Trustees Monitoring List** - List of agenda items and dates for monthly review of projects by the Board of Library Trustees.

B. ITEMS FOR REVIEW AND POSSIBLE ACTION

1. **Corona del Mar Branch Project Update** – Kelley Needham of WLC Architects will discuss the planning and design process of the Library/Fire Station joint facility in Corona del Mar. (Committee liaisons: Vice Chair Prichard, and Trustee King)
2. **Marketing Update** – Library Marketing Specialist Katherine Mielke will present an overview of NBPL marketing activities for 2015.
3. **Annual Wish Lists to Support Groups** – Staff will present funding requests for the Friends of the Library and Newport Beach Public Library Foundation for Board approval.
4. **Acceptance of Art** - The City Arts Commission requests that the Library accept two paintings donated from the Gene and Diane Dixon Crain collection for display in Central Library.

C. MONTHLY REPORTS - No written reports created prior to the Board of Library Trustees Meeting

1. **Library Services Director Report** - Report of Library issues regarding services, customers and staff.
2. **Friends of the Library Liaison Report** - Trustee King's update of the most recently attended Friends of the Library Board meeting.
3. **Library Foundation Liaison Report** – Trustee Johnson-Tucker's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.
4. **DSLS Liaison Report** - Secretary Palk's update of the most recently attended Distinguished Speakers Lecture Series Committee's monthly meeting.
5. **Auditorium Planning Subcommittee** – Trustee Johnson-Tucker's and Vice Chair Prichard's update on planning.

6) BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the Board of Library Trustees. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

8) ADJOURNMENT

This Board of Library Trustees is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board of Library Trustees agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Board of Library Trustees and items not on the agenda but are within the subject matter jurisdiction of the Board of Library Trustees. The Board of Library Trustees may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the City Clerk's Office at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3005 or cityclerk@newportbeachca.gov.

CITY OF NEWPORT BEACH

Board of Library Trustees
Meeting Minutes
March 16, 2015 – 5:00 p.m.

CONVENED AT 5:00 p.m. at the Balboa Branch Library

1) **CALL MEETING TO ORDER** – Chair Robyn Grant called the meeting to order.

2) **ROLL CALL** – Roll call by Administrative Support Specialist Elaine McMillion

Trustees Present: Chair Robyn Grant, Vice Chair John Prichard, Secretary Eleanor Palk, Jill Johnson-Tucker, Jerry King

Staff Present: Library Services Director Tim Hetherton, Library Services Manager Dave Curtis, Branch and Youth Services Coordinator Debbie Walker, Support Services Coordinator Melissa Kelly, Adult Services Coordinator Natalie Basmacian, Administrative Support Specialist Elaine McMillion, Balboa Branch Librarian Rebecca Lightfoot, Librarian II Melissa Hartson

3) **PUBLIC COMMENTS**

Jim Mosher commented on Item B-1, noting that he is not aware that the Board has seen any architectural concepts. He addressed Item B-2 and suggested increased budget spending to advertise the matter and letting residents know that the Board is open to receiving public input. Regarding B-4, he commented on City Council policies and made suggestions regarding the Board of Library Trustees approval of specific policies.

4) **APPROVAL OF MINUTES** – Draft February 17, 2015 Minutes

Chair Grant referenced corrections to the minutes submitted, in writing, by Mr. Mosher.

Motion made by Secretary Palk and seconded by Trustee Johnson-Tucker and carried (4-0-1-0) to approve the minutes of February 17, 2015, as corrected.

AYES:	Grant, Palk, King, Johnson-Tucker
NOES:	None
ABSTENTION:	Prichard
ABSENT:	None

5) **CURRENT BUSINESS**

A. **CONSENT CALENDAR**

1. **Customer Comments** - Monthly review of evaluations of library services through suggestions and requests received from customers.
2. **Library Activities** - Monthly update of library events, services and statistics.
3. **Expenditure Status Report** - Monthly expenditure status of the Library's operating expenses; services, salaries and benefits by department.

4. **Board of Library Trustees Monitoring List** - *List of agenda items and dates for monthly review of projects by the Board of Library Trustees.*

Discussion followed regarding adding a review of the City Emergency Plan in May, to the monitoring list, and it was noted that the topic is static and does not need to be added to the list. A presentation will be provided in May, but an annual review is not needed. A suggestion was made to address only those items that relate to the Library and not necessarily City-wide and Trustee King asked for excerpts of the plan, in advance, with the meeting packet for the meeting in May.

It was noted that part of the Library plan dovetails into the City plan.

Discussion ensued regarding Page 15 of the staff report relative to circulation and customer service, month-by-month versus yearly and why these trend down, month-by-month.

Motion made by Trustee Johnson-Tucker and seconded by Secretary Palk and carried (5-0-0-0) to approve the Consent Calendar, as discussed.

AYES:	Grant, Prichard, Palk, King, Johnson-Tucker
NOES:	None
ABSTENTION:	None
ABSENT:	None

B. ITEMS FOR REVIEW AND POSSIBLE ACTION

1. **Corona del Mar Branch Project Update** –*Staff will provide an update of recent activities pertaining to the proposed Library/Fire Station joint facility in Corona del Mar. (Committee liaisons: Vice Chair Prichard, and Trustee King)*

Library Services Director Tim Hetherton reported that the design plan for both the Library and the Fire station will be considered by City Council on March 24, 2015. He added that it will be a 2,500 square foot footprint and subject to input from the Library Board, staff and residents.

Discussion followed regarding the possibility of holding a future meeting of the Board at the Corona del Mar Library to obtain public input and the need to merge into meetings already scheduled.

Library Services Director Hetherton reported that part of the design plan includes community engagement. He stated he will return in April with a report on the process noting that the Board will be involved and addressing next steps. He added that the architects meeting will be with stakeholders and that, in April, he will report on how the plan will be executed.

Trustee King reported that he understands there will be no external architectural changes to the existing buildings and commented on practices relative to the selection of an architect. He noted there hasn't been an opportunity for residents to talk to architects or City Council. He added there is a lot of dissatisfaction in the process. He commented on a reluctance to open up the process.

Chair Grant reported that this was discussed at the last meeting and encouraged those interested in the topic, to attend the upcoming City Council meeting and make comments at the meeting, adding that is the way the system works. She encouraged Trustee King to attend the next meeting of the Corona del Mar Residents Association and remind them to attend the City Council meeting on March 24th.

Library Services Director Hetherton stated that hopefully, this will get approved at the next Council meeting and then the process will start. He addressed challenges, in terms of the size of the parcel, but reported that the outer façade of the building will be made "Corona del Mar-appropriate" and will fit in with the architecture. He commented on programming space and the need to use space, efficiently and wisely.

2. **Balboa Branch Update** – *Branch Librarian Rebecca Lightfoot will present the annual update on Balboa Branch activities.*

Balboa Branch Library Rebecca Lightfoot presented a staff report addressing staff, milestones, donations from the Foundation, replacement of furniture, new trees and replacement of the emergency stairwell.

Brief discussion followed regarding ADA access, the possibility of developing a storage area for historical materials, branch programs and community feedback.

Discussion followed regarding posting information regarding upcoming meetings of the Library Board at the front desk and facilitating either in-person or written public comments.

3. **Media Suite Update** – *Staff will report on Media and Sound Lab usage, resources, and management.*

Adult Services Coordinator Natalie Basmacyan provided a staff report addressing prior open house sessions, the number of Sound Lab sessions since the open house, types of groups using the Sound Lab and next steps, equipment, changes in Media Lab hours, classes, encouraging teen use of the labs and media and outreach.

Members of the Board commented positively on the materials provided.

4. **Library Material Selection** – *Librarian II Melissa Hartson will provide the annual update on Collection Development activities.*

Librarian II Melissa Hartson presented a report addressing Collection Development policies, types of materials acquired, evaluation of donated materials, review journals consulted and other criteria assisting in selection of materials. She addressed the acceptance of patron requests, purchase alerts, working within the Library budget, components of the budget, purchasing and ordering of materials, updating materials and determination of what to withdraw from collections.

Discussion followed regarding the availability of space and probable physical limitations, continual removal of outdated materials to make space for new materials, periodicals and magazines, and making journals available for patrons.

Melissa Hartson reported on the availability of a journal base providing access to many types of magazines, journals, thesis papers, peer-review journals and articles and specific periodicals.

Discussion continued regarding the use of e-book services.

5. **Community Gallery on 2nd Floor Expansion** - *Staff will report on the planning and management of the proposed exhibit space on the 2nd Floor expansion.*

Library Services Director Hetherington reported that the Community Development Division has approved the use of exhibit space on the 2nd floor expansion and commented on use of the storage area adjacent to same. He announced a contest to name the space and reported that it will go live in November, 2015. He will continue to provide a monthly update to the Board.

Brief discussion followed regarding the possibility of having a Library store.

6. **Discussion of an Auditorium** – *Trustee Johnson-Tucker will report on the Library Foundation visit to the San Diego Central Library auditorium, and discuss the potential of planning an auditorium at the Newport Beach Central Library site.*

Trustee Johnson-Tucker provided an overview of a recent trip by the Library Foundation to the San Diego Central Library Auditorium and spoke regarding the possibility of planning one for the Newport Beach Central Library site. She suggested exploring the topic with stakeholders and residents.

Discussion followed regarding capacity, required square footage, the possibility of establishing a public/private partnership for funding, the need to consider parking, the possibility of establishing a committee to review the matter, City guidelines regarding naming of facilities and whether the matter was considered prior to all of the new work being done. Brief discussion followed regarding the possibility of expanding the Friends Room for use as an auditorium.

Vice Chair Prichard offered to work with Trustee Johnson-Tucker, in a Sub-committee, regarding this matter, as necessary.

Discussion followed regarding whether or not to add the matter to the Monthly Reports portion of the agenda. It was noted that Trustee Johnson-Tucker will inform staff if a report will be provided.

C. MONTHLY REPORTS - *No written reports created prior to the Board of Library Trustees Meeting*

1. **Library Services Director Report** - *Report of Library issues regarding services, customers and staff.*

Library Services Director Hetherton reported on the recent Santiago Library System (SLS) meeting and addressed items considered and discussed. Additionally, he reported presenting to Angelitos de Oro, regarding the Library and the Sculpture Exhibition. He addressed input he provided to the Orange County Register and referenced a resulting article and reported establishing a relationship with San Jose State University for interns to work on a special project relative to Sherman Gardens. He commended the Library Administrative Team for their work and efforts.

Discussion followed regarding incorporating the Sherman Gardens catalogue into the Central Library catalogue and borrowing collections from them for display at the Central Library.

2. **Friends of the Library Liaison Report** - *Trustee King's update of the most recently attended Friends of the Library Board meeting.*

No report was provided at this time.

3. **Library Foundation Liaison Report** - *Trustee Jill Johnson-Tucker's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.*

Trustee Johnson-Tucker reported on the most recent meeting of the Foundation Board and addressed items discussed.

4. **DSLS Liaison Report** - *Secretary Palk's update of the most recently attended Distinguished Speakers Lecture Series Committee's monthly meeting.*

Secretary Palk provided an overview of the most recent DSLS Committee meeting.

6) BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Chair Grant reiterated placing a report from Trustee Johnson-Tucker regarding the matter of an auditorium and discussion of the Emergency Plan, in May.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the Collection Development policies. He noted that they do not have a date nor is it identified as to how to approve them. He spoke regarding collections in the City including Nautical and History collections and suggested the possibility of building a separate new area for same.

8) ADJOURNMENT – 6:34 p.m.

Submitted by: _____
Approval of Minutes

NEWPORT BEACH PUBLIC LIBRARY CUSTOMER COMMENTS
MARCH 2015

<p>COMMENT #</p> <p>Date Received</p> <p>Source of Comment</p> <p>Staff Member Assigned To</p> <p>Staff Member Title</p> <p>Date Responded to Customer</p>	COMMENT	RESPONSE
<p>1</p> <p>3/2/2015</p> <p>Comment Form - Email</p> <p>Natalie Basmacıyan</p> <p>Adult Services Coordinator</p> <p>3/3/2015</p>	i was at the fountain valley library the other day and noticed ,other system,oc i know my login let me listen to web radio streams , but when i go tho newport mariners , no way does the streams ever pass thru, wonder what is doing that, is it blocked on your end. anyway ,good shows missed ,i enjoy nept system anyway. tunein radio for example thank u	Good afternoon, Thank you for contacting the Newport Beach Public Library. You indicate an issue with a streaming service. Is there a specific service you are trying to access at the Mariners branch? Have you accessed this service before and cannot do so now? Please provide as much specific information as possible and I will try to resolve the issue. Sincerely,
<p>2</p> <p>3/3/2015</p> <p>Comment Form - Email</p> <p>Natalie Basmacıyan</p> <p>Adult Services Coordinator</p> <p>3/3/2015</p>	Dear Sirs, I am looking a adress and phonenumber of a family relative in Newport Coast called xxxx xxxxx xxxx, she should live around somewhere 28 W....C...L according to this page see link: http://www.intelius.com/people/xxxxxxxxxx Unfortunately I am unable to get the full information, because I live in Denmark and don't know how to deal with this webpage. The reason why I am asking is because we havent heard from her in many years and wonder how she is doing or else. And we are unable to come along since we are living in Denmark = Europe, So therefore I really hope that You will help me, please. Greetings	Good afternoon, Thank you for contacting the Newport Beach Public Library. I was unable to find a phone number or address for Vera Viola Love in Newport Coast, California. I checked several of the library databases, to no avail. Please let me know if I may be of further assistance with any other inquiries. Sincerely,
<p>3</p> <p>3/3/2015</p> <p>Comment Form - Email</p> <p>Referred to the Literacy Department</p> <p>3/3/2015</p>	Hallo there! My name is Igor and I heard that in library I can improve my English skils. Could you tell me at what time and day in week? ThanK you very much.	<u>This customer was referred to the Literacy Dept.</u>
<p>4</p> <p>3/4/2015</p> <p>Comment Form - Email</p> <p>Natalie Basmacıyan</p> <p>Adult Services Coordinator</p> <p>3/4/2015</p>	<u>Initial Comment from Customer:</u> do you have a fax machine that I can use to send documents my self? <u>Customer sent a response to Natalie:</u> Thanks so much for your quick response	Thank you for contacting the Newport Beach Public Library. Fax service is available at all four locations, and a staff member processes the fax for you. We charge \$1.00 per page and do not charge to send a cover sheet. We also offer free scanning service at all four locations. You may scan and send documents in an email to yourself, or save onto a flash drive. Please let me know if I may be of further assistance. Sincerely,
<p>6</p> <p>3/5/2015</p> <p>Comment Form - Email</p> <p>Elaine McMillion</p> <p>Admin Support Specialist</p> <p>3/5/2015</p>	When is the Friends of the Library next buck a book sale? Thanks.	The next Friends of the Library Book Sale is scheduled on May 1 and 2. Quarterly book sales are held in the Central Library Friends Meeting Room. Friday sales 1:00-4:00pm (Members Only) Saturday sales 9:00am-2:00pm Open to the public ("Buck a Bag" all day) Booksale dates scheduled for 2015: •February 6 & 7 •May 1 & 2 •August 7 & 8 •November 6 & 7

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<p><u>7</u></p> <p><u>3/9/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Dave Curtis</u></p> <p><u>Library Services Manager</u></p> <p><u>3/12/2015</u></p>	<p>up until recently youtube worked perfectly fine on the public computers, but as of the last month or so, several functions of youtube are disabled because there hasn't been a recent update. For example, the "editor" function is dysfunctional. This means you cannot do anything at all with your own uploaded videos on youtube apart from upload & adding title etc. Newport beach library has always been on the cutting edge in terms of keeping up with things in the tech dept. Is this something that's going to be updated soon?</p>	<p>Good Afternoon, Thank you for sharing the issues you are experiencing with the computers here at the Library. I'm sorry for the inconvenience this is causing. I checked in with our IT Department partners and their reply provides some explanation and some direction that should help. See below:</p> <p>"First thing we want to see is if this patron was using Internet Explorer or Firefox. Internet Explorer is pretty old (we are not able to update it because it's depending on the version of Windows you are running) but Firefox on those machines should be up to date (at most 2 months old). We are going to schedule an update for the next couple of weeks to get Firefox updated to the latest version on all of your machines. We are also going to set Firefox to be the default browser so that every patron starts their web surfing with a current browser." So, if the computer does not open Firefox automatically, go ahead and open that browser for a better experience. If there are further issues, please let us know so we can follow up and make it right as best we can. Many thanks again for your input.</p>
<p><u>8</u></p> <p><u>3/11/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/12/2015</u></p>	<p>I just heard about a new book....Clinton's, inc I Think the authors last name is Harper</p>	<p>The Library does have that book in the collection. I have put a hold on it for you and we will notify you when it is ready for pickup. Thank you for using your Library.</p>
<p><u>9</u></p> <p><u>3/14/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/16/2015</u></p>	<p>I have raised my concerns about the sprays being used around me in the Library. I am currently in Mariner's Library. This continues to cause my throat glands to swell. I do not know who is using sprays. I am not in here that often. You have asked me to let you know how often this occurs. I believe I will simply email you to alert you. Today is 3-14-15, 2:20 p.m. Sincerely, xxxxx</p>	<p>It is difficult for us to stop someone from using sprays in the Library when we do not know who is doing it. During these past two weekends, the carpets have been cleaned at the Mariner Branch. The odor from that process may be the temporary scent that bother you on Saturday. Again I encourage you to go directly to the Library staff if you see someone spraying a substance from a can inside the Library.</p>
<p><u>10</u></p> <p><u>3/14/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/16/2015</u></p>	<p>I lost my library card. Please place hold on any activity.</p>	<p>Your card was found at the Library. It is being held at the Customer Service desk on the first floor of the Central Library. Please bring your picture ID when you come to pick it up. Thanks for using the Library,</p>

<p>COMMENT #</p> <p>Date Received</p> <p>Source of Comment</p> <p>Staff Member Assigned To</p> <p>Staff Member Title</p> <p>Date Responded to Customer</p>	COMMENT	RESPONSE
<p>14</p> <p>3/17/2015</p> <p>Comment Form - Email</p> <p>Tim Hetherton</p> <p>Library Services Director</p> <p>3/17/2015</p>	<p>Hello, I am working on a story today about the CdM library/fire station plans. I understand that the City Council could approve staff's choice of architect at the March 24 meeting. Is that correct? Also, I understand that a public works staff member was at the February meeting of the library board, and he showed a concept layout that showed the library space as a rectangle of 2,500 feet, compared to its current 3,750. Also that there would be a complete demolition of the fire station and library with about 8 to 12 months of construction. Is this correct? Trustee King has indicated that the CdM community has not had a chance to weigh in on these plans, which are reducing the library size and will leave Cdm library-less for as long as a year. I understood from Trustee Grant that the time for residents to be heard will be at the March 24 meeting, and then perhaps there would be other community outreach meetings. Is this all accurate? Finally, former Councilmember Nancy Gardner said that CdM library services would be available, perhaps at the OASIS Center, during construction, in terms of being able to pick up books. What about kids' programs? Thank you for your help.</p>	<p>To answer your questions: <u>I understand that the City Council could approve staff's choice of architect at the March 24 meeting. Is that correct?</u> Yes, City Council will be asked to approve a Professional Service Agreement for the design of the Corona del Mar Library/Fire Station at the March 24 meeting. <u>Also, I understand that a public works staff member was at the February meeting of the library board, and he showed a concept layout that showed the library space as a rectangle of 2,500 feet, compared to its current 3,750. Also that there would be a complete demolition of the fire station and library with about 8 to 12 months of construction. Is this correct?</u> Yes, but it is important to know that the design plan has the Fire Station and Library sharing space for mechanical rooms and public restrooms. This will provide a suitable allocation of usable public space for the branch's current service model. <u>Trustee King has indicated that the CdM community has not had a chance to weigh in on these plans, which are reducing the library size and will leave Cdm library-less for as long as a year.</u></p> <p>The CDM community will have an opportunity to weigh in on the plan. As part of the design process, Public Works and the architect will prepare several outreach opportunities to the surrounding community, the Board of Library Trustees, and Library staff. These opportunities will give the public and end users the opportunity to meet with the Project Team to discuss the features, aesthetics, and/or other elements to make the project a success for the entire Community. In addition, community input was solicited through an online MindMixer survey last fall. The results of the survey were included in the Board of Library Trustee agenda packets from last fall. Library staff has also performed outreach to the Corona Del Mar Residents Association and Corona Del Mar Chamber of Commerce.</p> <p>The Library plans to continue Children's programming during construction at the Grant Howald Park & Community Youth Center. A browsing collection of Children's materials will also be made available for circulation when Library staff visits the Youth Center for programming. Customers will be able to pick up holds and return Library materials at OASIS, where the Library maintains a concierge service. <u>I understood from Trustee Grant that the time for residents to be heard will be at the March 24 meeting, and then perhaps there would be other community outreach meetings.</u> Yes, that is accurate. Residents can also attend monthly Board of Library Trustees meetings and the outreach opportunities planned by Public Works and the architects. <u>Finally, former Councilmember Nancy Gardner said that CdM library services would be available, perhaps at the OASIS Center, during construction, in terms of being able to pick up books. What about kids' programs?</u> The Library will continue to offer concierge services at OASIS (placing holds, picking up holds, returning items) to the community. Children's programming (story times and crafts) will continue during construction at the Grant Howald Park & Community Youth Center. Thanks,</p>

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<p><u>15</u></p> <p><u>3/18/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Tim Hetherton</u></p> <p><u>Library Services Director</u></p> <p><u>3/18/2015</u></p>	<p>This is a complaint. Some weeks ago I borrowed a BlueRay disc of "the Artist" from Central Library. It was faulty; after about one minute of playing it recycled back to the beginning, over and over. This behavior was duplicated on my new LG player and on my portable. I returned the disc to the library and requested the desk staff to see it was withdrawn and all other copies checked for the fault. They assured me this would be done. It wasn't. I ordered another copy since you have several in the system and it, too, was similarly faulty. I again returned it to the library, stressed that this was the second time, and enclosed a typed note urging that the disc be withdrawn and all other copies checked for the fault. They again assured me his would be done. Again it wasn't. Today I repeated the checking-out and at home the disc repeated its antics. I shall return the disc tomorrow, though I'm tempted to put it through my shredder. The complaint? In case it isn't obvious: disappointment, lost time, wasted travel, and that feeling you get when nobody's listening to you or really cares. And I speak for every borrower of this popular title. I would welcome a response.</p>	<p>My sincere apologies for the trouble you have encountered with these discs and the Library. Apparently, all of the initial pressings of this blu-ray disc are defective. We will remove the discs in question from circulation and work with our vendors to replace them with working discs. While I am sure that this has been a very frustrating experience for you, I am glad that you brought this to our attention. Hopefully we will be able to make copies of this film available to our borrowers soon. We will contact you when the new version is available. Please, if you have any other concerns, do not hesitate to contact me. Best regards,</p>
<p><u>16</u></p> <p><u>3/22/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/23/2015</u></p>	<p>I requested the book delicious on cd. I have been in the same position hold for weeks - which is unusual. (Usually you move up in the "hold" line.). I was wondering if there is a problem with the cd book. Is there a way to find out? Is there more than one copy of this cd book? Thanks for your help.</p>	<p>The Library added a second copy of this title at the beginning of March. Both copies are currently in circulation and are due back in the Library in this week and/or next week. Your position in the queue should move up shortly. Thank you for using your Library.</p>
<p><u>17</u></p> <p><u>3/22/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Natalie Basmaciyen</u></p> <p><u>Adult Services Coordinator</u></p> <p><u>3/23/2015</u></p>	<p>Today, there was a roughly 30 minutes period where I had to wait for a computer when one was available. Using the wait list system with number 2 buzzer. I saw a labtop being returned. I waited for my buzzer #2 to active wich it did not. (Had receipt printed out for varification) Sometime later, a person was handed that labtop. So, I used the system to look up my wait time left. In which, labtop #1, #2 and #9 where not actived/not in use. A moment later, a employee had left the area and return with labtop #9 which was given to me. The person following the employee to get their I.D. was the same person I had seen earlier. My observasion is that the system could, should need some improvemnets. To better customer serive. I would not have to of waited, (when one was available), for a computer. May the library find away to accomidate the many more people that use the library now. With enough computers to satisfy everyone, via desktop or labtop. Thank you for time. :)</p>	<p>Thank you for contacting the Newport Beach Public Library regarding the laptop paging system. I apologize for any inconvenience you experienced while waiting for a laptop to become available. Based on the information you provided, it is possible another customer was on the waiting list ahead of you. There are times, although rare, when multiple people may be waiting for laptops via the pager system. The staff will check out the laptops to customers in the order in which the reservations are placed. The pager system, in conjunction with the laptops, prohibits the wrong person from utilizing the computers out of reservation order. You may also use a desktop computer instead of a laptop computer. With regards to your first email about perhaps needing more laptops, I can assess the feasibility of purchasing more. As you indicated, Sundays can be busy days and library resources may need to be shared among many users. Please let me know if I may be of further assistance with these or any other inquiries. Sincerely,</p>
<p><u>18</u></p> <p><u>3/23/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/23/2015</u></p>	<p>How long can I keep a DVD?</p>	<p>Most of the DVDs check out for 7 days and are renewal if no one else requests it. Some of the newer movies are in the rental collection. These are available to check out for 1 day with a \$1.00/day fee payable at checkout. Thank you for using your Library.</p>

<p>COMMENT #</p> <p>Date Received</p> <p>Source of Comment</p> <p>Staff Member Assigned To</p> <p>Staff Member Title</p> <p>Date Responded to Customer</p>	COMMENT	RESPONSE
<p><u>19</u></p> <p><u>3/25/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Natalie Basmaciyen</u></p> <p><u>Adult Services Coordinator</u></p> <p><u>3/25/2015</u></p>	<p>Hi there, I am struggling to understand why studyrooms are not available to single library patrons when they are not needed by groups of 2 or more. I can see giving groups priority when they arrive but it seems like a waste of a good space for individuals that could use it that who enjoy a bit more isolation to study alone. I have been to many libraries that use a group priority policy and not just a group only policy and it had always seemed to benefit the community to the highest and best use of the library resources. Best regards,</p>	<p>Thank you for taking the time to contact the Newport Beach Public Library about the use of the study rooms. The Study Room Policy reserves the rooms for groups of 2 or more to facilitate group study, tutoring, or other activities which require talking in the library. The three study rooms are heavily used throughout the day. The Central Library has several quiet areas for individual studying, such as the Sword Reading Room and the blue study carrels on the 2nd floor. We hope that you will find those spaces accommodating and enjoyable on future visits. Sincerely,</p>
<p><u>20</u></p> <p><u>3/25/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/26/2015</u></p>	<p>I have inadvertently donated my library book to the Assistance League. "The Reserve" by Russell Banks. Can I pay online for its loss?</p>	<p>The cost of the book is \$24.95. I will waive the Library's \$10.00 processing fee since you were trying to do a good thing by donating books. I will mark the book as lost in your record and then you will be able to pay online with a credit card. To do this you will go into the My Account section of the webpage and you will find the payment option associated with your fines.</p>
<p><u>21</u></p> <p><u>3/27/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/27/2015</u></p>	<p>I am a member of the Library Foundation. Do I also have a library card? My address is 53 Blue Lagoon, Laguna Beach. I am looking for The Advocate by Randy Singer. Thank you.</p>	<p>I did not find a Library card in your name, but I have set up a temporary registration for you and placed a request on the book The Advocate. The book is currently checked out to another customer, but is due back soon. The Library will notify you by email when it is ready for you to pick up at the Central Library. When you come into the Library to pick it up, you will need to bring identification with your picture and address, such as a driver's license. The staff will then be able to give you a library card and check the book out to you. Thank you for supporting the Library.</p>
<p><u>22</u></p> <p><u>3/27/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Melissa Kelly</u></p> <p><u>Support Services Coordinator</u></p> <p><u>3/27/2015</u></p>	<p>I have some overdue materials that I need to return and am out of town and trying to get back to the library but I am taking care of a elderly and sick parent out of town. I will be back in town this weekend and can return the books on Saturday. Please due not charge as late fee. I tried to renew each time but this last time it would not let me renew. Thank you for your consideration.</p>	<p>Since there are no other requests on the item checked out on your card, I was able to extend your loan until April 17th with no fines charged to your account. Thank you for using your Library.</p>

<p>COMMENT #</p> <p>Date Received</p> <p>Source of Comment</p> <p>Staff Member Assigned To</p> <p>Staff Member Title</p> <p>Date Responded to Customer</p>	COMMENT	RESPONSE
<p><u>23</u></p> <p><u>3/25/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Natalie Basmacıyan</u></p> <p><u>Adult Services Coordinator</u></p> <p><u>3/26/2015</u></p>	<p>Greetings. Would the library be interested in receiving a gift of a complete set of Cooks Illustrated bound volumes? They total 22 in number, are close to being in "like new" condition and include publication dates from 1993 through 2014. Judging from listings on eBay, Craig's List and the America's Test Kitchen website, their sale value can be estimated at \$600.. I would like to receive a written acknowledgement of the gift to obtain a tax deduction. Thank you. -----</p> <p>Further response from customer 3/30/2015 : Thanks very much for your suggestion. The Friends of the Library received the collection on Saturday and seemed to be pleased. Best regards.</p>	<p>Thank you for taking the time to contact the Newport Beach Public Library regarding this potential donation. Your collection of Cooks Illustrated magazines sounds interesting; however, the Library keeps only the current year's issues and 2 years of back issues on periodicals. Perhaps the Friends of the Library bookstore at the Central Library would be interested in accepting the donation. The Friends of the Library bookstore does provide documentation for all donations. The contact information is: 1000 Avocado Avenue, Newport Beach, CA 92660 (949) 759-9667. OPEN DAILY Monday - Saturday 10:30-4:30pm Sunday - 1:00-4:00pm. Thank you for thinking of the Library as an option for receiving this collection. Please let me know if I may be of further assistance.</p>
<p><u>24</u></p> <p><u>3/28/2015</u></p> <p><u>Comment Form - Email</u></p> <p><u>Natalie Basmacıyan</u></p> <p><u>Adult Services Coordinator</u></p> <p><u>3/30/2015</u></p>	<p>I would like to know if you will offer Excel classes, I am interested in taking them.</p>	<p>Thank you for contacting the Newport Beach Public Library regarding Excel classes. The Newport Beach Public Library staff does not teach Excel classes; however, there are some other resources available to you. Universal Class is a database we offer which provides self-paced courses on many topic, including Excel. Access this database by clicking on the eBranch tab on the library website. The other option is to use the Lynda.com database for free online tutorials and classes. Lynda.com may be accessed in the Media Lab at the Central library. The databases are all free to use with a valid NBPL card. Best wishes in your educational pursuits. Please let me know if we may be of further assistance.</p>

NEWPORT BEACH PUBLIC LIBRARY

To: Board of Library Trustees
From: Tim Hetherton, Library Services Director
Re: Report of Library Activities – April 20, 2014 Board of Library Trustees Meeting

TIM HETHERTON, LIBRARY SERVICES DIRECTOR

"A library outranks any other one thing a community can do to benefit its people. It is a never failing spring in the desert." - Andrew Carnegie

There has been an interesting new development in regard to the vacant retail space on the second floor expansion. The Credit Union of Southern California (www.cusocal.org/) is interested in leasing the space. The credit union would operate the branch Mondays through Fridays from 9:00 a.m. to 6:00 p.m. and Saturdays from 9:00 a.m. to 1:00 p.m. They would also install a full-service, deposit-taking and cash dispensing ATM. The ATM would be installed through the outer wall of the branch in order for it to be available during hours that the branch would not be open. Over the years, the addition of an ATM machine has been regularly requested by Library customers. The credit union intends to staff the branch with two or more Teller/Member Service Representatives during operating hours. They plan to advertise the branch with signage, flyers, brochures, newspapers and newsletter articles, and possibly billboards. All advertising would be in accordance with City rules and expectations. The credit union has proposed that they will join and support the Newport Beach Chamber of Commerce, and participate and support a variety of Newport Beach community events. The Credit Union of Southern California also has an excellent track record for making donations to various community organizations, and has donated \$1 million over the past 20 years. Lastly, they have expressed willingness to work with City officials to complement or enhance services the City and library offer. I would like to bring a staff report to the May 18th Board of Library Trustees meeting to provide more information and to seek the Board's approval.

The City Arts Commission agreed to restore *Seagulls In Flight*, the sculpture located at the entrance of the Corona del Mar Branch Library. On August 22, 1960, Newport Beach City Council approved the placement of a statue to adorn the approach of the Corona del Mar Branch Library. The Friends of the Library donated the sculpture, entitled *Seagulls in Flight*, in honor of Miss Molly McClintock, a popular local teen who was tragically killed in an automobile accident on April 14, 1960. The statue, sculpted by Mr. and Mrs. Malcolm Cameron of Bonsall, bears the inscription, "*To the youth of Corona del Mar in memory of Molly McClintock.*" The Camerons also produced the sundial that enhances the gardens at the Huntington Library and a similar yet larger piece of public art entitled *Eagles* in Los Angeles on Wilshire Boulevard just west of MacArthur Park. The piece remains as a tribute to a young resident who was taken before her time, to the young people of Corona del Mar, and as an important part of local and Library history. Restoration of the statue will commence on April 20 and will be completed by April 24. It will be nice to have this piece in "like new" condition for when the new branch opens in Spring 2017.

On March 10th, I spoke to the Big Canyon/Spyglass Hill Committee of the Orange County Philharmonic Society at their monthly luncheon. At the invitation of Mrs. Bobbitt Williams, wife of former Library Trustee Bill Williams, I was asked to discuss how public libraries are remaining relevant in the Internet age. This topic gave me a great opportunity to promote our eBranch, online databases, and downloadable services.

Water from the half million gallon tank on the former Army Air Base property on Newport Boulevard was pressed into use Saturday to keep the supply up, but Pickens said supplies in three reservoirs were not touched because of their possible need for fire or other emergencies.

The district has almost 3-million gallons of water in the former Fairview district reservoir at 19th and Placentia, 2 million more in the Newport Heights district reservoir at 16th and Orange, and 1,350,000 gallons in the Newport Mesa supply at 16th and Monrovia.

A 500-gallon tanker truck was supplied the Costa Mesa Fire Department for emergency use by the State Division of Forestry at Orange.

Newport Beach's Big Canyon Reservoir, which was completed just one year ago and officially accepted by the city last October, is handling the water supply load for the South Coast County Water District and the Laguna County Water District, as well as aiding Costa Mesa, during the present emergency condition, according to City Manager Robert Shelton.

The reservoir, which has a capacity of 600 acre-feet, or 200,000,000 gallons, contained 500 acre-feet on Saturday morning when the MWD pipeline break occurred.

In supplying the Laguna area, Newport Beach and Costa Mesa, the reservoir is being drawn down at the rate of 40 acre-feet a day. An acre-foot is about 326,000 gallons.

The South Coast and Laguna water districts are drawing about five acre-feet a day at present, it was said. This was estimated to be at a rate of about 675 gallons a minute.

PE PROPERTY

(Continued from Page 1)

Immediate use of the property when title is transferred.

Hinges on Cooperation

Whether the city goes into the creation of a new water district or the widening of Newport

Newport Beach were advised today to warn their children against digging caves into the cliff area front the street near the Scout House.

Richard Abernethy, director of the Newport Beach Parks, Beaches and Recreation Department said today that the danger of youngsters being trapped in such caves is great and should be discouraged.

One cave was dug over the weekend extending several feet back into the cliff, curving around and out at another point, and this one was filled in by city crews. A short time later it had been dug out again by youngsters, he said.

Memorial Launched to Honor Molly McClintock

A movement was launched at Newport Harbor today for a "living memorial" to Molly McClintock, beauty queen killed last Thursday in a traffic crash.

As initiated by Mrs. Dorothy Harry, the living memorial will take the form of donations to Friends of the Library.

When a fund is realized, a gift will be made to the Corona del Mar branch of the library in the name of Miss McClintock, who was once chosen Queen of Corona del Mar by the Chamber of Commerce there.

Anyone wishing to enroll in the Molly McClintock Memorial movement should call Mrs. Harry at ORiole 3-5514.

Mrs. Harry was the donor to

the city of two building lots for the furtherance of a branch library in Corona del Mar.

Guy C. Wilcox Succumbs at 75

Funeral services will be held at 2:30 p. m. Tuesday in Bell Broadway Mortuary Chapel for Costa Mesa resident Guy C. Wilcox, 75, 1952 Placentia Avenue, who died Friday.

A retired builder and army veteran of World War I, he was a native of Sac City, Iowa, had lived at the Harbor 10 years and in California 40.

Survivors include his widow, Bonnie; one daughter, Mrs. Frances Palmer, Costa Mesa.

The Rev. Clifford Fugate will officiate at the rites and burial will follow in Fort Rosecrans Military Cemetery.

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Memorial Park
Gardens Cemetery
Harbor at Glider
Crematorium - Interment

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BALTZ

ACCIDENTS

(Continued from Page 1)

man, 131 West Wilson, Costa Mesa, received pavement burns and lacerations Sunday afternoon when the motor scooter they were riding overturned after striking gravel in the 2100 block of Fairview Road.

Mesa police officer Arthur Delgado, 23, injured Friday when his motorcycle struck a car driven by Vyelania Brewer, 41, 447 Walnut at Center and Placentia, was to be released from Hoag Hospital tomorrow.

14-oz.	59c
SPRAY	
1-LB. CAN	63c
12-oz.	41c
lg. pkg.	35c
FLAKES	lg. pkg. 35c
	lg. pkg. 37c
SPAN	16 oz. 32c
CLEANSER	14 oz. 18c
IL	lg. 37c
Controlled Suds	lg. 41c
bath size soap	3 63c
reg. size soap	2 31c
-lg. bar	2 35c
-med. bar	11c
-personal bar	4 29c
SNOW	lg. 35c
Y-Reg. bar	11c
Y-Bath size	2 31c
IDE	49c
LEAN	28 oz. 73c
LIQUID	12 oz. 43c
Reg. size	37c



ago, that the appeals date has long since expired.

"Councilman Kenneth Kingsley has informed us the project was the subject of some discussion in the Lido Isle Community Assn. and received that group's endorsement," said Stoddard.

"Bulkhead permission has also been granted a long time ago."

CdM Library Statue Okayed

A sculpture of sea gulls in flight will adorn the approach to Corona del Mar Library in memory of Molly McClintock, Harbor High School honor student and Corona del Mar beauty queen killed in an automobile accident early this year.

Newport Beach City Council approved the placement of the statue last night as sponsored by Newport Beach Friends of the Library.

Earlier proposal for a sun dial in front of the library was abandoned in favor of the sea gulls believed to be a more fitting memorial to the popular young girl.

Sculptors are Mr. and Mrs. Malcolm Cameron of Bonsal whose sundial enhances a garden of Huntington Library. Another of their works, a gigantic piece, is being erected by means of helicopters on Wilshire Blvd., Los Angeles.

The local statue will be financed by the Molly McClintock Fund, fostered by Friends of the Library.

The statue is expected to be about 6 feet high and 3½ feet wide.

the closet. It was found in several small boxes.

Police have not yet located the missing \$400 and Lowry denies the knowledge of where it might be.

Lowry was arrested by Ana-

Lifeguards Ab For Two Drown

Huntington Beach lifeguards and the Coast Guard today abandoned their search for the bodies of Benjamin Sewell, 33, and his daughter, Annette, 10, missing since Sewell's home-built 19-foot cabin cruiser overturned in the fog-shrouded surf Sunday morning.

Search teams said a strong current running down the beach has probably carried the bodies a long distance from where the fatal accident occurred.

The body of Sewell's wife, Clif-
fie, 33, was recovered from the surf by lifeguards who rescued and revived Annette's twin sister, Jeanette, her brother, John, 11, and a family friend, Ann Mattingly, 34, of Inglewood.

Survivors are reported recovering at Hoag Presbyterian Hospital.

Meanwhile, the Coast Guard reported that a routine investiga-

Norstad 'Staying'

Associated Press

PARIS — Gen. Lauris Norstad, supreme Allied commander in Europe, today denied reports in several British papers that he is resigning.

MORE LOCAL NEWS

... Than all other papers together, plus coverage of all national, of consequence. Eight pages of today's issue carry local news reports convenience. Today's highlights:

igan, served as a colonel in eralissimo Chiang Kai-Shek's onalist Chinese Army.

he family was able to get y from Shanghai in 1957 and t to Hong Kong, where Mr. is now professor of econom- n a Baptist College. Mrs. Sun concert pianist and teacher, the second daughter, 17- old Linda, is studying to be oncert pianist. There are 2 r children in the family. ear-old Leon and 5-year-old

ary is adept at both writing art. She has written articles a student paper, and she once ived a prize for a self por- t that she sent to a British azine competition.

he speaks fluent English, ch she learned in English ools in Shanghai. She speaks Chinese dialects — Shanghai, ndarin and Cantonese.

fary has a number of friends in Corona del Mar. Dorothy Kenna, Coline Gibbons and i Ford of the CDM Travel vice met the Sun family dur- a trip to the Orient. Dr. and Fred Hunt also called on Suns in Hong Kong during ir world trip.

his assailants and walked west on the sidewalk to near Park Ave. and Onyx Ave. One of the assailants took a soft drink bot- tle from the hood of a parked

from New Orleans, La. The shore patrol was brought into the in- vestigation by Newport police. Mr. Marshall, 42, said he was willing to sign a complaint.



egistration ime at OCC

egistration for Orange Coast lege adult and extended day ege courses will be open to persons beginning tomorrow (day, Aug. 26), regardless of initial of the student's last ne.

nrollment will be taken from 9 p.m. in the Counseling nter on Aug. 26, Aug. 29 ough Sept. 2, Sept. 6 and Sept. through 15.

eginning Sept. 16, registration adult education courses will in the adult education office the Administration Building idays through Thursdays a 8 a.m. to noon, 1 to 5 p.m. 6:30 to 10 p.m., and on Fri- s from 8 a.m. to noon and 1 p.m. Classes will begin Sept.

SEAGULLS IN FLIGHT form this statuary, which will be the gift of the Friends of the Library in memory of Molly McClintock, the former Miss Corona del Mar, who died in an auto accident last April 14. Malcolm and Margaret Cameron of Bonsall will prepare the memorial, which will be placed near the entrance of the Corona del Mar Library. The Newport Beach City Council gave approval Monday evening to the project.

DAVE CURTIS, LIBRARY SERVICES MANAGER

The round wood tables with benches on the MacArthur side of the Central Library have been refinished. This was part of a larger project that also included the tables and benches in the Civic Center Park. They look great and provide a much nicer experience for their many visitors.

The bike racks in front of the Central Library were taken to a local shop for a sandblasting and fresh powder coating. The racks had become rather rusted and unsightly, but the re-fresh has them looking new again.

The Popular Library project was completed in March. Vendors and staff worked extremely well together making all the various parts of the work go smoothly. The results of all the planning, deciding, and coordinating look terrific and are being very well received by library users. The shorter shelving improves sightlines and allows sunlight to filter throughout the entire space. With that and the new colors, the space really comes alive and invites people to come in and browse and enjoy. Thanks to the Foundation and their sizable contribution to the project and making it possible. Thanks to the City for the carpet replacement (including a large area upstairs) and the new OPAC computers. Special thanks to Debbie Walker for leading the effort and all the staff that worked so hard and served the public so well, even when collections were displaced.

MELISSA KELLY, SUPPORT SERVICES COORDINATOR

Facilities

The bike racks at the Central Library received a face lift. We had them taken out, sand blasted, powder coated and reinstalled. During this process we decided to utilize two of the original three racks. This has proven to be sufficient for the building, especially with the installation of bike racks in the parking structure.

Some of the carpet tiles at the Mariners Branch were replaced to address the most worn out areas around the computer workstations and in the hallway outside of the public restrooms.

The air conditioning system at the Mariners Library failed on Monday, March 30th. We are working with vendors to obtain the necessary parts at the best price and turn-around time in order to get it up and running again.

Literacy



Newport Mesa ProLiteracy will be participating in the "I love OC Give Where Your Heart Lives campaign on April 21-22".

In celebration of our 25th anniversary, the Orange County Community Foundation is super-charging local giving by hosting Orange County's first-ever countywide giving day on April 21-22, 2015. Secure, tax-deductible donations will be accepted on iheartOC.org during a 30-hour period, and participating Orange County nonprofits will be eligible to receive funding through bonus awards and prizes provided by OCCF and our Giving Day

The annual Gift of Literacy luncheon is scheduled for May 1st at the Pacific Club. The guest speaker is Ann Packer. Her latest novel *The Children's Crusade* is being released in early April and has had favorable pre-publication reviews. Proceeds from this luncheon benefit the Library Literacy program.

DEBBIE WALKER, BRANCH AND YOUTH SERVICES COORDINATOR

Branches

All locations launched an exciting new program to promote early literacy on Monday, March 2 (not coincidentally on the birthday of Theodor Geisel...commonly known as Dr. Seuss). 1000 Books Before Kindergarten is an on-going program that has been funded by a generous donation from the Friends of the Library. Spring was the theme for other craft-related programs held at the branches.

Mariners Branch Librarian Heather Hart worked her last day on Friday, March 13. Potential applicants took a test with HR on Wednesday, March 18. Eight candidates were selected for interviews which will take place on Monday, April 6. Heather will be missed but the entire staff is working hard to keep things flowing smoothly and look forward to meeting her replacement in the near future.

Youth Services

Musician Craig Newton presented a fantastic interactive program at Central on Sunday, March 1. Well over 150 children and adults attended this event which is part of the Making Memories for Children series of programs that is sponsored by the NBPL Foundation. On Tuesday, March 3 Evelyn (with the help of Joanna, Allen and some intrepid teen volunteers) presented a spectacularly popular Minecraft-themed event. Over 100 children and parents flocked to the Children's room to re-create with props and crafts, the virtual world of the Minecraft computer program.

Teen Services

Attendees of the March YAAC meeting were able to discuss the latest teen happenings but also have a chance to create and explore the software offered at the Media Lab. Those in attendance also discussed Teen SRP and gave their ideas for the program.

NATALIE BASMACIYAN, ADULT SERVICES COORDINATOR

Popular Library Renovation

The Reference staff planned and executed the layout for the DVD, music CD, and audiobook collections in the new Popular Library space for the renovation. Also, Periodicals were temporarily relocated to the 2nd floor Reference desk area to ensure access to the public during the renovation.

Programs

We had two programs the first weekend of March. The Pacific Symphony Youth Ensembles performed Saturday and the Artisan Guitar Ensemble performed for the Sunday Musicale. Both programs were excellent and the Sunday musicale had a record turnout of almost 170 people despite the weather being beautiful.

Tuesdays @ 2 Classes

Attendance at the Tuesdays @ 2 classes has been consistent. Topics in March included Zinio, business databases, and Pinterest. The Pinterest class had a high of 7 attendees. April classes will feature Ancestry Library edition and social media, among other topics.

Database FY Comparisons	YTD 14/15	YTD 13/14	JUL 2014	AUG 2014	SEP 2014	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	YTD 14/15
Tracked by #searches												
Ancestry	11545	10639	1015	1116	772	2036	1586	865	920	1420	1815	11545
A to Z Databases	2656	X	X	264	394	346	385	285	210	281	491	2656
BioResCtr*	690	694	22	58	156	101	56	81	112	51	53	690
FoF Ancient Hist	416	457	35	3	149	32	33	29	17	24	94	416
GDL	207	218	21	20	10	60	10	0	31	12	43	207
GVRL	1298	890	41	34	463	154	84	46	119	177	180	1298
HeritageQuest	5872	8179	841	481	496	255	507	401	662	321	1908	5872
Kids InfoBits	252	329	6	6	15	17	5	5	21	30	147	252
LitResCtr	1964	3152	60	30	139	113	132	112	123	88	1167	1964
Opposing Vpts*	1287	974	51	23	72	117	431	267	45	141	140	1287
Nat Geo	185	185	21	10	46	16	9	21	16	10	36	185
Nat Geo Kids	27	74	0	4	2	0	4	5	1	4	7	27
NoveList	1797	1470	219	162	184	219	131	169	183	253	277	1797
NoveList K-8	552	455	70	20	66	236	55	35	20	18	32	552
ProQuest	25007	29403	2544	2692	3277	2208	2807	2684	2273	2346	4176	25007
Ref USA Bus.	19647	33035	2261	2998	2627	2230	2100	1915	2257	1826	1433	19647
Ref USA Res.*	1323	946	222	150	105	286	64	63	189	84	160	1323
Tumblebooks	8994	11261	493	365	665	1215	1212	1283	830	1432	1499	8994
World Book Online	492	924	8	6	92	87	43	77	70	33	76	492
Tracked by #sessions												
Cypress Resume	81	135	9	25	7	5	7	10	6	7	5	81
LiveHomework	177	260	13	4	12	32	27	18	13	26	32	177
Testing & EdRefCtr	379	523	59	34	48	35	45	32	28	30	68	379
Universal Class	471	580	92	47	36	32	19	57	91	57	40	471
Tracked by #page views												
Consumer Reports										964	1102	
CultureGrams	1663	5052	35	89	874	108	172	49	74	122	140	1663
Morningstar	48833	44609	5150	6000	5276	5340	5340	5121	5183	5242	6181	48833
NetAdvantage	30382	15368	5862	7445		5215	2198	2103	2119	2130	3310	30382
RealQuest	7983	5375	131	83	372	6360	242	333	94	126	242	7983
Rocket Languages	521	581	169	45	50	19	14	45	70	25	84	521
Value Line	100507	200241	8751	9053	9932	10463	12119	11408	12754	13422	12605	100507

Proquest Articles Retrieved

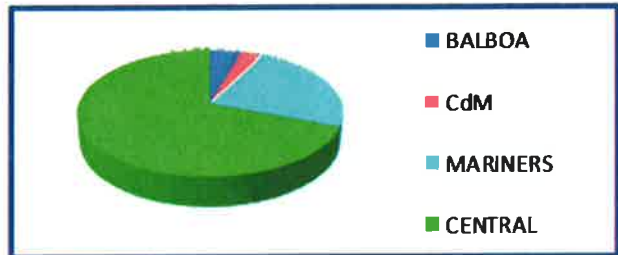
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	AVG.
Business Databases	299	1151	400	566	628	539	497	468	912	607
Newspapers--Current	995	1535	3004	1622	1234	910	597	739	1901	1393
Newspapers--Historical	3831	2824	2142	2145	2497	2639	2368	2445	3968	2762
Magazines	43	56	86	50	90	84	39	94	143	76

NEWPORT BEACH PUBLIC LIBRARY - MARCH 2015

CUSTOMERS SERVED IN THE LIBRARY

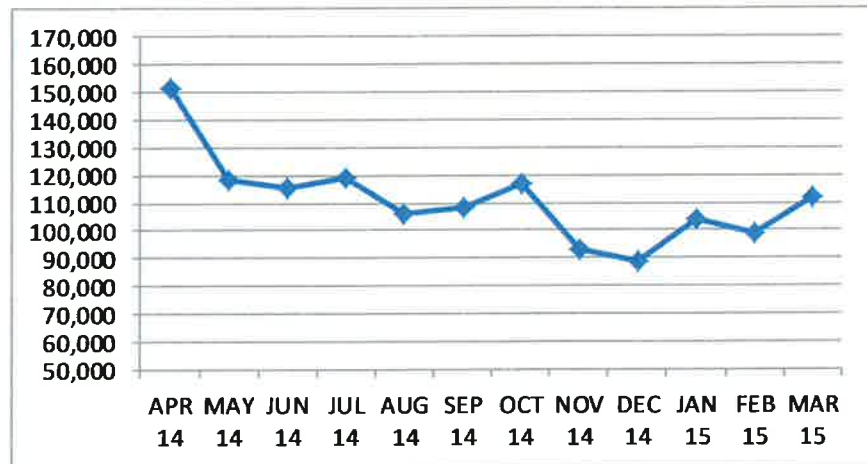
CURRENT

	Mar-15	YTD 14/15	YTD 13/14
BALBOA	4,915	41,581	45,842
CdM	3,549	31,158	35,795
MARINERS	26,058	222,307	205,331
CENTRAL	77,319	651,546	727,676
TOTAL	111,841	946,592	1,014,644



12 Month Comparison

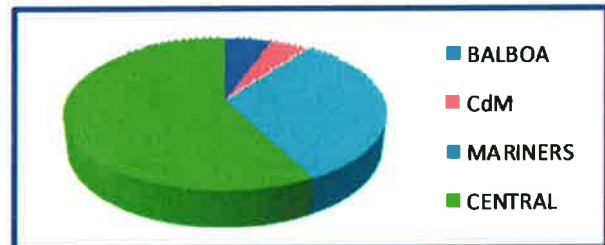
APR 14	151,515
MAY 14	118,276
JUN 14	115,406
JUL 14	119,069
AUG 14	105,858
SEP 14	108,480
OCT 14	116,853
NOV 14	92,770
DEC 14	88,732
JAN 15	103,773
FEB 15	99,216
MAR 15	111,841
TOTAL	1,331,789



REFERENCE

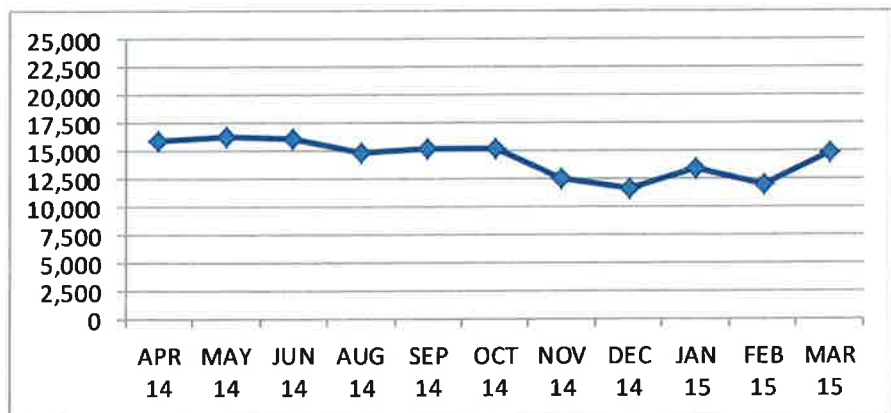
CURRENT

	Mar-15	YTD 14/15	YTD 13/14
BALBOA	842	7,157	5,952
CdM	705	5,906	6,459
MARINERS	4,742	43,895	45,018
CENTRAL	8,581	68,457	84,765
TOTAL	14,870	125,415	142,194



12 Month Comparison

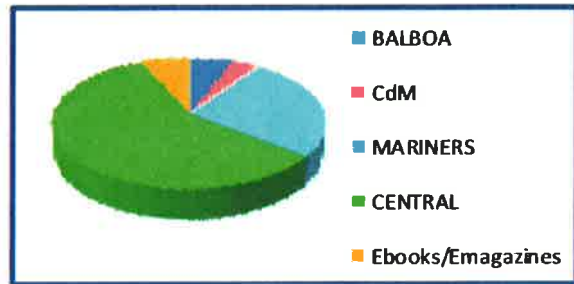
APR 14	15,850
MAY 14	16,290
JUN 14	16,087
AUG 14	14,905
SEP 14	15,184
OCT 14	15,250
NOV 14	12,598
DEC 14	11,672
JAN 15	13,358
FEB 15	12,007
MAR 15	14,870
TOTAL	158,071



NEWPORT BEACH PUBLIC LIBRARY - MARCH 2015

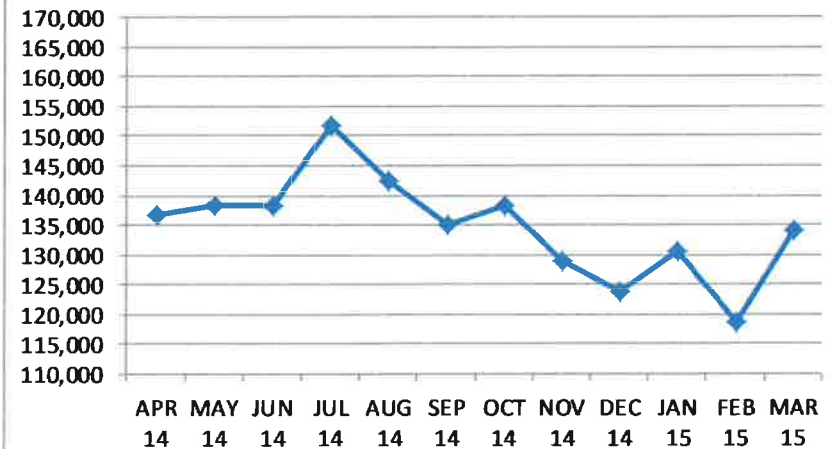
CIRCULATION CURRENT

	Mar-15	YTD 14/15	YTD 13/14
BALBOA	8,033	66,661	77,171
CdM	5,064	45,868	53,064
MARINERS	34,727	306,477	318,538
CENTRAL	77,321	707,926	761,375
Ebooks/Emagazines	8,894		
TOTAL	134,039	1,126,932	1,210,148



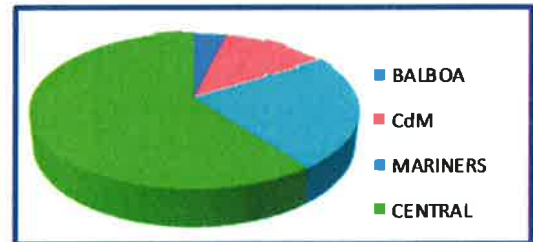
12 Month Comparison

APR 14	136,617
MAY 14	138,226
JUN 14	138,412
JUL 14	151,739
AUG 14	142,418
SEP 14	135,153
OCT 14	138,156
NOV 14	129,009
DEC 14	123,763
JAN 15	130,556
FEB 15	118,735
MAR 15	134,039
TOTAL	1,616,823



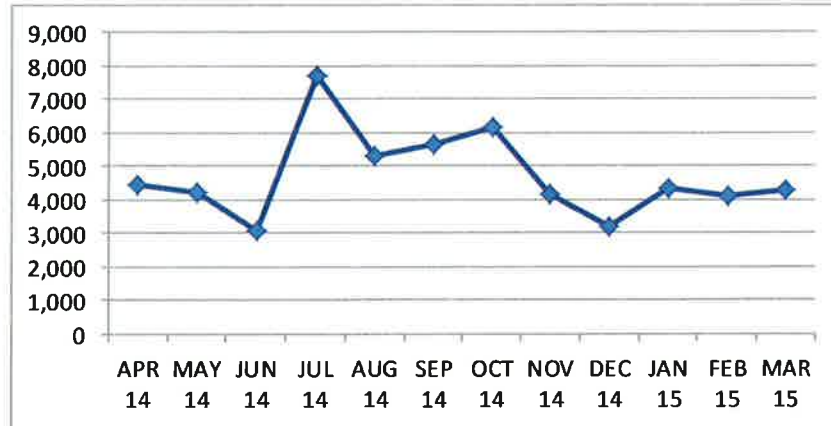
PROGRAM ATTENDANCE CURRENT

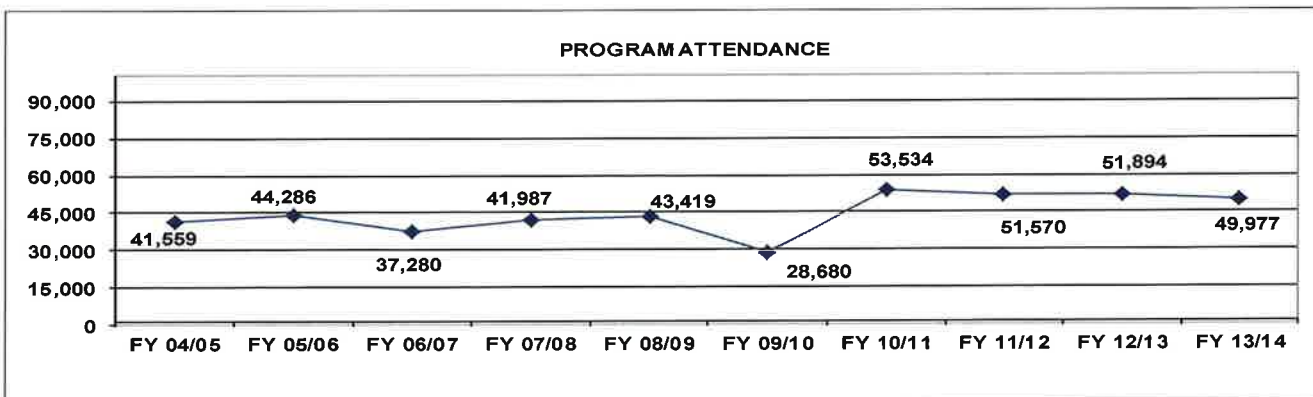
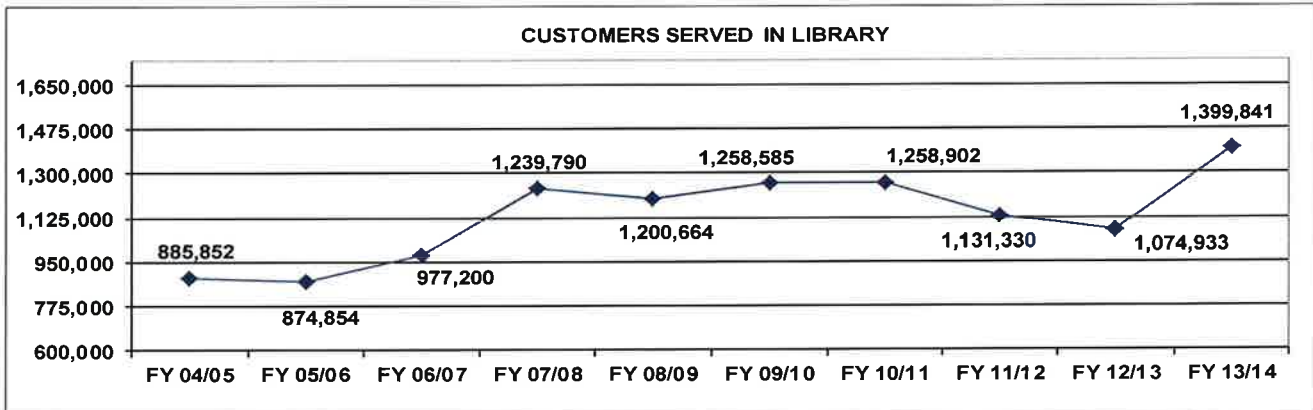
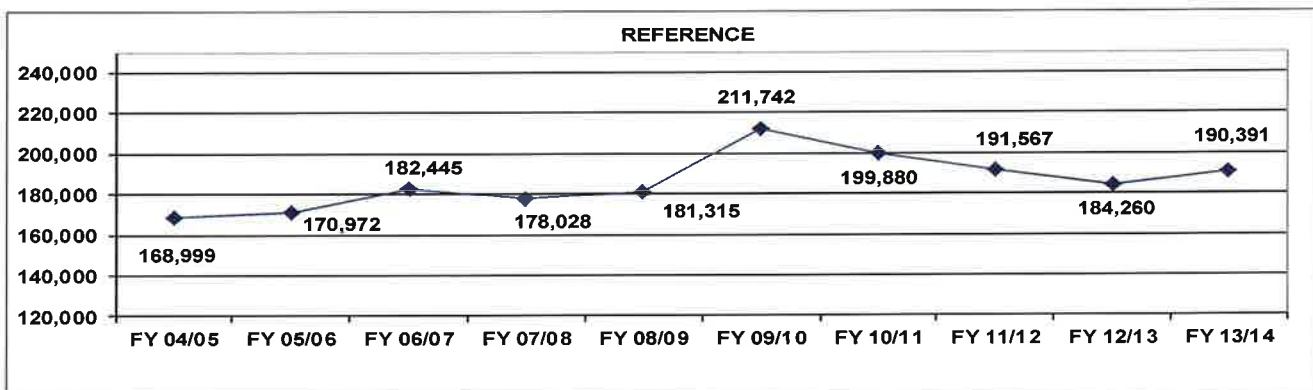
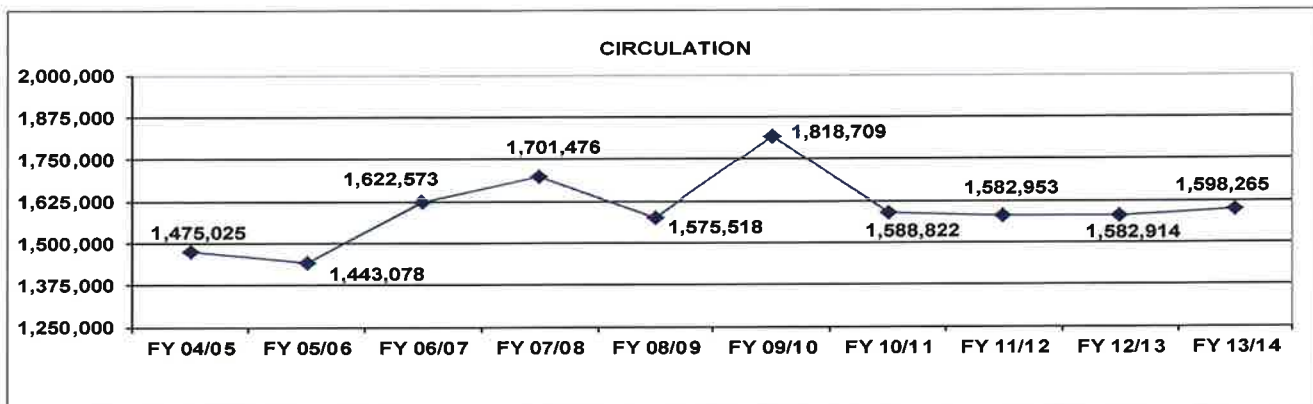
	Mar-15	YTD 14/15	YTD 13/14
BALBOA	162	855	2,156
CdM	533	5,171	5,549
MARINERS	1,006	7,367	6,782
CENTRAL	2,579	31,445	23,773
TOTAL	4,280	44,838	38,260



12 Month Comparison

APR 14	4,458
MAY 14	4,201
JUN 14	3,058
JUL 14	7,706
AUG 14	5,326
SEP 14	5,619
OCT 14	6,153
NOV 14	4,180
DEC 14	3,169
JAN 15	4,305
FEB 15	4,100
MAR 15	4,280
TOTAL	56,555





SUNGARD PENTAMATION
DATE: 04/16/2015
TIME: 13:15:40

CITY OF NEWPORT BEACH
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTall

SELECTION CRITERIA: orgn.orgn2='4000' and expledgr.key_orgn between '4010' and '4060'
ACCOUNTING PERIOD: 9/15

SORTED BY: DEPARTMENT,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: DEPARTMENT,1ST SUBTOTAL
PAGE BREAKS ON: DEPARTMENT

DEPARTMENT-4000 LIBRARY SERVICES
1ST SUBTOTAL-700 SALARIES & BENEFITS

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
7000	SALARIES - MISC	2,602,514.40	197,755.28	.00	1,955,689.00	646,825.40	75.15
7020	SALARIES - PART TIME	351,734.67	34,508.17	.00	354,528.59	-2,793.92	100.79
7030	SALARIES - SEASONAL	531,289.19	22,625.83	.00	195,135.79	336,153.40	36.73
7040	OVERTIME, MISC & 1/2 TIM	1,883.00	-184.49	.00	1,409.28	473.72	74.84
7062	NIGHT DIFF, MISC	10,262.52	767.00	.00	7,390.45	2,872.07	72.01
7110	CAR ALLOWANCE	4,800.00	369.24	.00	3,692.40	1,107.60	76.93
7114	CELL PHONE STIPEND EXP	3,000.40	443.16	.00	2,732.72	267.68	91.08
7210	HEALTH/DENTAL/VISION FT	719,169.08	54,253.76	.00	520,878.42	198,290.66	72.43
7211	HEALTH/DENTAL/VISION PT	6,700.00	3,956.45	.00	35,601.46	-28,901.46	531.37
7223	ANNUAL OPEB COST	133,135.11	11,094.60	.00	99,851.40	33,283.71	75.00
7227	RHS \$2.50 CONTRIB	28,499.90	2,199.24	.00	27,395.71	1,104.19	96.13
7290	LIFE INSURANCE	3,881.36	324.96	.00	2,876.62	1,004.74	74.11
7295	EMP ASSISTANCE PROGRAM	874.46	77.14	.00	670.73	203.73	76.70
7370	WORKERS' COMP, MISC	69,174.00	5,764.50	.00	51,880.50	17,293.50	75.00
7373	COMPENSATED ABSENCES	91,088.00	7,590.67	.00	68,316.03	22,771.97	75.00
7425	MEDICARE FRINGES	50,060.29	4,026.04	.00	39,436.44	10,623.85	78.78
7439	PERS MISC EE CNTRBN	226,909.33	15,904.91	.00	162,632.92	64,276.41	71.67
7440	PERS MISC ER CNTRBN	234,389.91	-4,744.32	.00	162,523.84	71,866.07	69.34
7445	MISC RETIRE CONTRIB	-314,869.23	-23,799.06	.00	-219,466.58	-95,402.65	69.70
7446	UNFUNDED LIABILITY-MISC	320,691.74	46,705.73	.00	231,231.47	89,460.27	72.10
7460	RETIREMENT PART TIME/TEM	19,923.34	1,411.74	.00	14,251.85	5,671.49	71.53
	TOTAL SALARIES & BENEFITS	5,095,111.47	381,050.55	.00	3,718,659.04	1,376,452.43	72.98
1ST SUBTOTAL-800 OPERATING EXPENSES							
8010	ADVERT & PUB RELATIONS	12,783.00	.00	.00	12,192.31	590.69	95.38
8012	PROGRAMMING	23,038.00	7.01	.00	2,908.45	20,129.55	12.62
8020	AUTOMOTIVE SERVICE	6,000.00	.00	.00	1,430.97	4,569.03	23.85
8022	EQUIP MAINT ISF	7,725.19	643.77	.00	5,793.93	1,931.26	75.00
8024	VEHICLE REPLACE ISF	5,492.40	457.70	.00	4,119.30	1,373.10	75.00
8030	MAINT & REPAIR - EQUIP	12,700.00	.00	.00	1,006.20	11,693.80	7.92
8031	MAINTENANCE - COPIERS	4,000.00	.00	.00	2,129.93	1,870.07	53.25
8033	PRINTER MAINT/SUPPLIES	4,000.00	.00	.00	.00	4,000.00	.00
8040	MAINT & REPAIR - BUILDIN	108,900.00	4,463.12	.00	93,299.12	15,600.88	85.67
8050	PSTGE,FREIGHT,EXPRESS NO	12,000.00	913.90	.00	6,592.33	5,407.67	54.94
8060	PUBLICATIONS & DUES NOC	8,000.00	67.00	.00	2,292.98	5,707.02	28.66
8070	RENTAL/PROP & EQUIP NOC	400.00	26.78	.00	212.42	187.58	53.11
8080	SERVICES-PROF & TECH NO	3,000.00	720.50	.00	3,057.90	-57.90	101.93
8081	SERVICES - JANITORIAL	113,500.00	7,871.85	.00	76,299.80	37,200.20	67.22
8086	SERVCES-OTHER PRINT VEND	2,000.00	.00	.00	1,495.19	504.81	74.76
8089	SVCS-CITY PRINT CONTRACT	1,488.00	60.21	.00	286.69	1,201.31	19.27
8100	TRAVEL & MEETINGS NOC	8,125.00	314.34	.00	770.59	7,354.41	9.48
8105	TRAINING	8,472.11	.00	.00	160.79	8,311.32	1.90
8112	UTILITIES - TELEPHONE	5,425.00	800.69	.00	4,053.64	1,371.36	74.72
8114	UTILITIES - NATURAL GAS	12,850.00	2,248.67	.00	8,093.64	4,756.36	62.99
8116	UTILITIES - ELECTRICITY	208,900.00	15,995.19	.00	182,547.22	26,352.78	87.38
8118	UTILITIES - WATER	20,500.00	828.52	.00	11,715.20	8,784.80	57.15

SUNGARD PENTAMATION
DATE: 04/16/2015
TIME: 13:15:40

CITY OF NEWPORT BEACH
EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTAI1

SELECTION CRITERIA: orgn.orgn2='4000' and expledgr.key_orgn between '4010' and '4060'
ACCOUNTING PERIOD: 9/15

SORTED BY: DEPARTMENT,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: DEPARTMENT,1ST SUBTOTAL
PAGE BREAKS ON: DEPARTMENT

DEPARTMENT-4000 LIBRARY SERVICES
1ST SUBTOTAL-800 OPERATING EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
8140	SUPPLIES- OFFICE NOC	25,700.00	1,879.58	413.64	17,330.06	7,956.30	69.04
8143	OFFICE SUPPLIES-CHILD PR	2,650.00	73.52	.00	845.86	1,804.14	31.92
8144	SUPPLIES- COPY MACHINE	13,220.00	896.23	.00	8,441.71	4,778.29	63.86
8150	SUPPLIES- JANITORIAL NOC	27,050.00	2,775.72	.00	22,830.75	4,219.25	84.40
8160	MAINT & REPAIR NOC	7,000.00	495.61	.00	2,578.82	4,421.18	36.84
8200	SPECIAL DEPT SUPPLIES NO	15,500.00	2,163.92	.00	10,815.16	4,684.84	69.78
8204	UNIFORM EXPENSE	200.00	7.90	.00	191.16	8.84	95.58
8260	LIBRARY MATERIALS	626,709.02	26,527.60	24.02	497,844.93	128,840.07	79.44
8311	HARDWARE-MONITOR/PRINTER	3,500.00	406.31	641.80	406.31	2,451.89	29.95
8318	IT ISF OPERATING CHARGE	359,615.48	29,967.96	.00	269,711.64	89,903.84	75.00
8319	IT ISF STRATEGIC CHARGE	132,630.28	11,052.52	.00	99,472.68	33,157.60	75.00
8340	GENERAL INSURANCE	103,335.00	8,611.25	.00	77,501.25	25,833.75	75.00
8716	SPECIAL EVENT LIABILITY	3,500.00	.00	.00	1,604.60	1,895.40	45.85
	TOTAL OPERATING EXPENSES	1,909,908.48	120,277.37	1,079.46	1,430,033.53	478,795.49	74.93
1ST SUBTOTAL-900 CAPITAL OUTLAY							
9000	OFFICE EQUIPMENT	2,000.00	.00	.00	.00	2,000.00	.00
	TOTAL CAPITAL OUTLAY	2,000.00	.00	.00	.00	2,000.00	.00
	TOTAL LIBRARY SERVICES	7,007,019.95	501,327.92	1,079.46	5,148,692.57	1,857,247.92	73.49
TOTAL REPORT							
		7,007,019.95	501,327.92	1,079.46	5,148,692.57	1,857,247.92	73.49

FRIENDS

FY 14-15

as of 3/31/15

Date of Gift	Amount	Purpose	Amt Expended YTD	Notes
		Wish List		
	\$ 75,000	Audio Visual Materials	\$ 37,600	Ordering on-going throughout the fiscal year
	\$ 70,000	New Realeases	\$ 41,650	Ordering on-going throughout the fiscal year
	\$ 60,000	Children & YA Print Materials	\$ 46,150	Ordering on-going throughout the fiscal year
				Christmas Walk; Musicales, YA & Juvi programs,
	\$ 40,000	Programming	\$ 29,000	Class Visits
	\$ 5,000	Literacy	\$ 5,000	Closed

FOUNDATION

FY 14-15

As of 3/31/14

Date Funded	Amount	Purpose	Amt Expended YTD	Notes
Designated Gifts				
7/1/14	\$ 5,000	BluRay @ Balboa Branch	\$ 3,800	on going purchasing
	\$ 200	Balboa - unspecified	\$ 200	Complete / Lego programming
	\$ 1,050	Central Library Children's	\$ 1,050	Complete / playthings & storage
	\$ 7,000	Mariners - unspecified	\$ 2,600	Accent painting & tables
	\$ 5,000	eReaders for Branches	\$ 1,440	Nooks
	\$ 1,245	Corona del Mar unspecified	\$ 1,115	Children's furniture
Wish List				
9/23/14	\$ 68,000	eBook content and platforms	\$ 40,546	Axis360 Platform - on going purchasing
	\$ 85,000	Popular Library Remodel	\$ 85,000	Complete
	\$ 16,000	Digital Microform Scanner	\$ 16,000	Complete
	\$ 16,000	Digital Signage @ Branches		City IT has order
	\$ 12,000	Furnishings for Balboa & CDM	\$ 8,250	Customer seating
	\$ 10,000	Zinio Content	\$ 10,000	Complete
	\$ 9,000	iPad for Mariners Childrens	\$ 9,000	Complete
	\$ 5,000	Literacy	\$ 5,000	Complete
	\$ 3,000	Score	\$ 3,000	Complete

BOARD OF LIBRARY TRUSTEES MONITORING LIST

Previously Agenda Date	AGENDA ITEM	Scheduled Agenda Date
Ongoing	Review / Possible Revisions to the City Council Policies for the Library	Ongoing
Ongoing	Corona del Mar Branch Project Update	Ongoing
	Library Emergency Plan	May 18, 2015
Dec 15, 2014	Adult and Reference Services Update (Every May and November)	May 18, 2015
Jun 16, 2014	Branch Update - Corona del Mar	Jun 20, 2015
	Financial Report Comparison of Beginning Budget to End of the Year Amended Budget (Every June)	Jun 20, 2015
Jul 21, 2014	Election of Board of Library Trustees Officers/Trustee Liaisons	Jul 20, 2015
Jul 21, 2014	Statistical Comparison Report of Peer Libraries/Meeting Spaces (Previous report up to 2012)	Jul 20, 2015
Jul 21, 2014	Proposed Library Closures for Winter Holidays 2015	Jul 20, 2015
Aug 18, 2014	Information Technology Update	Aug 17, 2015
Sep 22, 2014	Branch Update - Mariners	Sep 21, 2015
Sep 22, 2014	Children Services Update	Sep 21, 2015
Sep 22, 2014	Newport Beach Public Library Website & Social Networking Update	Sep 21, 2015
Oct 20, 2014	Review of Library Capital Improvements and/or Capital Outlay Needs	Oct 19, 2015
Nov 17, 2014	Literacy Program Update	Nov 16, 2015
May 18, 2015	Adult and Reference Services Update (Every May and November)	Nov 16, 2015
Dec 15, 2014	Review Holidays / Meeting Schedule	Dec 21, 2015
Jan 20, 2015	Critical Review of Online Database Resources & Services / Database Usage Report	Jan 18, 2016
Feb 17, 2015	Annual Budget Update	Feb, 15 2016
Feb 17, 2015	Review of Library Expansion Donor Wall Naming / NBPL Foundation	Feb, 15 2016
Feb 17, 2015	Arts & Cultural Update	Feb, 15 2016
Feb 17, 2015	Downloadable Services	Feb, 15 2016
Mar 16, 2015	Branch Update - Balboa	Mar 21, 2016
Mar 16, 2015	Media Suite Update	Mar 21, 2016
Mar 16, 2015	Library Material Selection	Mar 21, 2016
Apr 20, 2015	Marketing Update	Apr 18, 2016

3/31/2015

TO: BOARD OF LIBRARY TRUSTEES

FROM: Tim Hetherton, Library Services Director
949-717-3810, thetherton@newportbeachca.gov

PREPARED BY: Tim Hetherton, Library Services Director

TITLE: Corona Del Mar Branch Library "Fibrary" update

DISCUSSION:

On March 24, City Council approved the Professional Service Agreement with WLC Architects for the design of the Corona del Mar Library/Fire Station.

WLC Architects, Inc. provides complete architectural services, urban and regional master planning, and interior design. WLC is proud to be considered one of the leaders in the design of educational, community, civic, and religious facilities in California. Based in Rancho Cucamonga, WLC has been in business for 41 years and has experience with both Library and Fire Station design. Past projects include the Haskett Branch Library in Anaheim, the Robbie Waters Pocket-Greenhaven Library in Sacramento, and the Victoria Gardens Cultural Center in Rancho Cucamonga.

As part of the design process, Public Works and WLC Architects will prepare several outreach opportunities to the surrounding community, the Board of Library Trustees, and Library staff. These opportunities will give the public and end users the opportunity to meet with the Project Team to discuss the features, aesthetics, and/or other elements to make the project a success for the entire Community.

Kelly Needham, AIA, who will serve as the architect for the project, will be in attendance at the April 20 Board of Library Trustees meeting. Mr. Needham joined WLC Architects in April 1986, and has been a Principal since 2003. He has a wide variety of experience and expertise in project design. His work has a strong emphasis on human needs and how to integrate these needs into the built environment. He has experience in a wide variety of project types but has specialized in the design of civic, educational and essential service facilities.

Mr. Needham will address the design process, potential design elements, and opportunities for resident input.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

TO: BOARD OF LIBRARY TRUSTEES

FROM: Tim Hetherton, Library Services Director
949-717-3810, thetherton@newportbeachca.gov

PREPARED BY: Tim Hetherton, Library Services Director

TITLE: Acceptance of art donated from Gene and Diane Dixon Crain in honor of Joan Brandt Scarboro and Clark Scarboro.

RECOMMENDATION:

Staff recommends that:

- a. The Board of Library Trustees approve the placement of 2 paintings donated by Gene and Diane Crain in the Central Library; and
- b. Collaborate with the City Arts Commission's Fine Arts Ad Hoc Sub Committee to determine an appropriate area in the Central to hang the paintings.

FUNDING REQUIREMENTS:

Exhibiting the pieces in the Central Library will require secure hanging hardware, and a commemorative plaque. The donor has also requested that the pieces be professionally photographed. Account No. 4002-8080 – Professional and Technical Services, from the City Arts Commission budget, can fund these services.

DISCUSSION:

Gene Crain is a local attorney and art aficionado. As a result of his deep interest in California Scene Painting and his close friendships with artists of the California School, Mr. Crain has amassed a remarkable collection, focusing on watercolors of the Southern California landscape. The collection includes the works of Rex Brandt, Joan Irving Brandt, George James, Phil Dike, and Millard Sheets.

Mr. Crain and his wife, Diane Dixon Crain, with the assistance of Vice Chair Arlene Greer of the City Arts Commission, have offered to donate two watercolors from their collection to the City of Newport Beach, *Northwest Gale Newport Jetty* by Rex Brandt, and *Pirate's Cove From High* by Joan Irving Brandt (see attachments A and B). Mr. Crain agrees to all the conditions listed in Council Policy I-11, *Donation of Art to the City of Newport Beach*. Mr. Crain requests that the paintings be displayed in the Central Library in a public area. He also asks that a commemorative plaque include a statement of recognition for Rex and Joan's daughter and son-in-law, Joan Brandt Scarboro and Clark Scarboro. The Library is an appropriate recipient of the donation as both Rex Brandt and Joan Irving Brandt served as Newport Beach Library Trustees.

At their April 2nd meeting, the City Arts Commission affirmed the recommendation of the Fine Arts Ad Hoc Subcommittee to accept the donation of the paintings. Placement of the watercolors in the Central Library is subject to the approval of the Board of Library Trustees.

Potential areas to display the paintings include the Local History area on the second floor, the entry hallway to the Library's administrative offices, and the 2nd floor utilities column adjacent to the Reference Desk and quiet reading area.

If the Board agrees to display the paintings in the Central Library, the acceptance of the paintings into the City Art inventory will be brought to the City Council for approval.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).